

## **EAST AYRSHIRE COUNCIL**

### **CORPORATE SUB-COMMITTEE OF THE POLICY AND RESOURCES COMMITTEE**

#### **MINUTES OF MEETING HELD ON TUESDAY 20 NOVEMBER 2001 AT 1400 HOURS IN THE MEETING ROOM, COUNCIL HEADQUARTERS, LONDON ROAD, KILMARNOCK**

**PRESENT:** Councillors Eric Jackson, Daniel Coffey, John Weir, Drew McIntyre, Harry Wilson, Iain Linton, John Knapp, Jimmy Kelly, Tommy Farrell and Provost Jimmy Boyd.

**ATTENDING:** David Montgomery, Chief Executive; Fiona Lees, Depute Chief Executive/Director of Corporate Resources; Stephen Chorley, Director of Development Services; David Mitchell, Head of Administrative and Legal Services/Solicitor to the Council; Graham Haugh, Head of Personnel; Graham Short, Head of Schools; Stephen Moore, Head of Social Work; Ian Arnott, Corporate Accounting Manager; and Stuart Nelson, Administrative Officer.

**APOLOGY:** Councillor Douglas Reid.

**CHAIR:** Councillor Eric Jackson, Chair.

### **BUDGETARY CONTROL SUMMARY STATEMENTS**

#### **1.1 POLICY AND RESOURCES (CENTRAL SERVICES)**

There was submitted and noted a report dated 30 October 2001 (circulated) by the Director of Finance which advised of the current budgetary control position and the projected out-turn for the year for the services within the remit of Policy and Resources (Central Services).

#### **1.2 POLICY AND RESOURCES (CORPORATE RESOURCES)**

There was submitted and noted a report dated 30 October 2001 (circulated) by the Director of Finance which advised of the current budgetary control position and the projected out-turn for the year for the services within the remit of Policy and Resources (Corporate Resources).

### **ABSENCE MANAGEMENT REPORTS: QUARTERS 3 (2001)**

#### **2.1 DEPARTMENT OF FINANCE**

There was submitted and noted a report dated 29 October 2001 (circulated) by the Director of Finance which advised of absence rates for the Department of Finance for the quarter ending 28 September 2001.

Councillor Weir joined the meeting during consideration of the preceding item.

#### **2.2 CHIEF EXECUTIVE'S OFFICE AND DEPARTMENT OF CORPORATE RESOURCES**

There was submitted and noted a report dated 9 November 2001 (circulated) by the Depute Chief Executive/Director of Corporate Resources which advised of absence

rates for the Chief Executive's Office and the Department of Corporate Resources for the quarter ending 28 September 2001.

#### **INTERNATIONAL DISABILITY DAY: 30 NOVEMBER 2001**

3. There was submitted a report dated 26 September 2001 (circulated) by the Depute Chief Executive/Director of Corporate Resources which recommended that paid leave of absence be afforded to members of the Council's Consultative Forum for Employees with a Disability to attend the International Disability Conference to be held in Kilmarnock on Friday 30 November 2001.

It was agreed:-

- (i) that representatives of the Council's Consultative Forum for Employees with a Disability be afforded time off with pay to attend the International Disability Conference to be held in Kilmarnock on Friday 30 November 2001; and
- (ii) that the Head of Personnel consider any applications from members of the Consultative Forum to attend the Conference in accordance with the Council's existing policy arrangements.

#### **JOINT STAFFING WATCH RETURN: SEPTEMBER 2001**

4. There was submitted and noted a report dated 17 October 2001 (circulated) by the Depute Chief Executive/Director of Corporate Resources which advised of the Joint Staffing Watch statistics submitted to CoSLA in respect of the September 2001 reporting period.

#### **EXCLUSION OF PRESS AND PUBLIC**

5. The Sub-Committee resolved that under Section 50A(4) of the Local Government (Scotland) Act 1973, as amended, the Press and public be excluded from the meeting for the following items of business on the grounds that they involved the likely disclosure of exempt information as defined in the Paragraph of Schedule 7A of the Act as shown against each Item.

#### **REVIEW OF DAY SERVICES: ADULTS WITH A LEARNING DISABILITY: STAGE 1 (PARA 1)**

6. There was submitted a joint report dated 12 November 2001 (circulated) by the Depute Chief Executive/Director of Corporate Resources and the Director of Educational and Social Services which sought approval of staffing proposals relating to the Review of Day Services for People with a Learning Disability.

It was agreed:-

- (i) to note that in line 3 of paragraph 3.2 of the report the word "recognise" should be replaced with the word "realise";
- (ii) to approve the proposed management structure for the Day Care Service as set out in Appendix I to the report, subject to consultation with the Trade Unions;
- (iii) to instruct the Director of Educational and Social Services to submit a report on the final phase of the proposals for the revised staffing arrangements for the Day Care Service to a future meeting of this Sub-Committee; and

- (iv) otherwise, to note the terms of the report.

#### **REVIEW OF SOCIAL WORK ADMINISTRATIVE STRUCTURE (PARA 1)**

7. There was submitted a joint report dated 5 November 2001 (circulated) by the Depute Chief Executive/Director of Corporate Resources and the Director of Educational and Social Services which sought approval for the proposed revised administrative structure for the Social Work Service within the Department of Educational and Social Services, subject to consultation with Trade Unions.

It was agreed:-

- (i) to approve the proposed staffing proposals contained within Appendices I and II to the report, subject to consultation with the Trade Unions;
- (ii) to instruct the Director of Educational and Social Services to submit a report on the further proposals for the central administrative support to a future meeting of this Sub-Committee; and
- (iii) otherwise, to note the terms of the report.

#### **SUPPORTED LEARNING AND TEACHING: PHASE 1 (PARA 1)**

8. There was submitted a joint report dated 12 November 2001 (circulated) by the Depute Chief Executive/Director of Corporate Resources and the Director of Educational and Social Services which sought approval for staffing proposals in relation to the first phase of a strategy to support learning and teaching in schools.

It was agreed to approve the staffing proposals set out in the report, subject to consultation with the Trade Unions.

#### **PROPOSED DISPOSAL OF GROUND AT MAUCLINE ROAD, HURLFORD (PARA 9)**

9. There was submitted a report dated 5 November 2001 (circulated) by the Director of Development Services which requested that the Sub-Committee authorise the disposal of the site of the former public conveniences, extending to 101m<sup>2</sup> or thereby, at Mauchline Road, Hurlford.

It was agreed to authorise the disposal of the site in question to Mr William Beveridge at a price and subject to the conditions set out in the report.

#### **PROPOSED DISPOSAL OF PART OF FORMER AUCHINLECK PRIMARY SCHOOL, SCHOOL ROAD, AUCHINLECK (PARA 9)**

10. There was submitted a joint report dated 8 November 2001 (circulated) by the Director of Development Services and the Solicitor to the Council which advised of the outcome of the recent re-marketing of the remaining part of the former Auchinleck Primary School, School Road, Auchinleck and sought authority to dispose of the subjects.

It was agreed to authorise the Solicitor to the Council to accept the offer from George Glover and Partner, subject to the terms and conditions set out in Section 7 of the report.

**PROPOSED DISPOSAL OF PREMISES AT 38 PORTLAND ROAD, KILMARNOCK**

11. There was submitted a report dated 30 October 2001 (circulated) by the Solicitor to the Council which advised of the outcome of the recent re-marketing of the former office accommodation at 38 Portland Road, Kilmarnock and sought authority to dispose of the subjects.

It was agreed to authorise the Solicitor to the Council to accept the offer from Mr & Mrs C McMail, on behalf of McMail Properties, subject to the terms and conditions set out in Section 8 of the report.

**PROPOSED DISPOSAL OF FORMER WEST PARK COMMUNITY CENTRE, 52 IRVINE ROAD, KILMAURS (PARA 9)**

12. There was submitted a report (circulated) by the Solicitor to the Council which advised of the outcome of the recent marketing of the former West Park Community Centre, 52 Irvine Road, Kilmaurs and sought authority to dispose of the subjects.

Having heard the Director of Development Services who confirmed that appropriate arrangements had been made to relocate the Pre-5 Group which used the Annexe at the former Community Centre, it was agreed to authorise the Solicitor to the Council to accept offer (a) from Mr William Craig, as set out in Section 3 of the report, subject to the terms and conditions outlined in Section 8 of the report.

**PROPOSED DISPOSAL OF GROUND AT 4 FENWICK ROAD, KILMAURS (PARA 9)**

13. There was submitted a report dated 30 October 2001 (circulated) by the Solicitor to the Council which advised of the outcome of the recent marketing of the site at 4 Fenwick Road, Kilmaurs and sought authority to dispose of the subjects.

It was agreed to authorise the Solicitor to the Council to accept the offer from Hope Homes Scotland, subject to the terms and conditions outlined in Section 8 of the report.

The meeting terminated at 1425 hours.

**AGENDA**